



South Brunswick Township

540 Ridge Road
Monmouth Junction, NJ 08852
www.sbtnj.net

Work Session

~ Minutes ~

Tuesday, August 8, 2017

7:30 PM

Main Meeting Room - Municipal Building

Pledge of Allegiance - Moment of Silence - Roll Call

Mayors Statement

The meeting was called to order at 7:30 p.m. by Deputy Mayor Carley followed by a salute to the flag.

Moment of Silence

There was a moment of silence for our troops to return home safely to their families.

Roll Call

Attendee Name	Present	Absent
Ken Bierman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joseph Camarota	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Charlie Carley	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Josephine "Jo" Hochman	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Chris Killmurray	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Also Present:

Mr. Hvozdovic, Township Manager; Mr. Monzo, Deputy Manager/CFO; Mr. Campisano, Assistant Township Attorney; Mrs. Carbin, Deputy Township Clerk and Mr. Schmalz, Public Affairs Coordinator

Open Public Meeting Statement

Mrs. Carbin read the following statement:

In compliance with Chapter 231 of Public Laws of 1975, notice of this meeting was given by way of Annual notice filed with the Township Clerk, the Princeton Packet, the Home News Tribune and the Trenton Times, and posted on the bulletin board in the South Brunswick Township Municipal Complex, January 4, 2017.

Public Portion

Motion was made to open the meeting to the public

RESULT: OPENED [UNANIMOUS]
MOVER: Joseph Camarota, Councilman
SECONDER: Ken Bierman, Councilman
AYES: Ken Bierman, Joseph Camarota, Charlie Carley
ABSENT: Josephine "Jo" Hochman, Chris Killmurray

Public Comments

There were no comments from the public.

Motion was made to close the public portion

RESULT: CLOSED [UNANIMOUS]
MOVER: Ken Bierman, Councilman
SECONDER: Joseph Camarota, Councilman
AYES: Ken Bierman, Joseph Camarota, Charlie Carley
ABSENT: Josephine "Jo" Hochman, Chris Killmurray

Discussions

Discussion (ID # 9333): 2017 Capital Budget

Mr. Monzo gave an overview on the 2017 capital requests for the individual departments.

Council made their recommendations and requested that the Public Works Department prioritize the road projects and to divide the larger projects into phases to lower costs. Council requested a list of road overlay projects in priority order.

Council recommended that the 24" force main have a study done inclusive with the I & I study to determine the structure of the force main. The Engineer can then make their recommendation based on the conclusion of the study.

Councilman Bierman questioned the need for a new vehicle in the Water Division. Council requested a current inventory of the Public Works and Utilities vehicles.

Council recommended that more information be provided on the court room expansion before moving forward.

Deputy Mayor Carley recommended having an architect look into the construction of an amphitheater at the Wetherhill House.

Council was in favor of moving forward with the Information Technology Departments requests.

Council recommended that Public Works review the bathroom renovations to lower the costs.

Deputy Mayor Carley recommended that the parking lot lighting be inspected and replaced if needed.

Discussion (ID # 9351): Inventory of Trees on Private Property

Mr. Hvozdovic gave an overview on Jeff Cramer's, Shade Tree Member, recommendation to extend the inspection of trees to private properties. This would only include frontage of properties just past the right of way. The estimated cost would be \$10,000.00.

Councilman Bierman recommended that the program would be beneficial. He recommended that Jeff Cramer identify the condition of the trees and have someone in house plot the trees to lower expenses.

Council was in agreement to move forward with this project as recommended.

Discussion (ID # 9353): Toll Brothers, Inc (Mindel) Affordable Housing Compliance

Mr. Hvozdovic gave an overview on the developer's request to build 85 single family homes on the parcel of land and to develop 12.9% affordable housing as per the Ordinance.

Council was in agreement to move forward with this request.

Discussion (ID # 9361): Revisions to Land Use Fees

Mr. Hvozdovic gave an overview on the revisions that Mr. Bryan Bidlack, Planning Director, has made to the Land Use Fees.

Council thanked Mr. Bidlack for establishing the land use fees. Deputy Mayor Carley recommended that he adjust the range to 85% and Councilman Camarota recommended revisions to the language which would include the requirement of a court reporter for major subdivision, site plans and use variances.

Mr. Bidlack recommended the inclusion of escrow fees for single family dwellings. Council was in agreement with the inclusion as recommended.

Discussion (ID # 9362): NCH Right of Entry Request for Video of Sewer Line

Mr. Hvozdovic gave an overview of NCH's entry request.

Council was in agreement to move forward with this as long as they are willing to pay for all costs to gain access to the sewer line.

Discretionary Items

Ordinance 2017-21: Amending and Supplementing the South Brunswick Township Code to Require the Maintenance, Care And/Or Removal of Dead, Dying, Damaged And/Or Diseased Trees

Council was in agreement to move the following item forward with the recommendation of removing the Township Managers name in section 4 and replacing it with the Zoning Officer.

Ordinance (ID # 9348): Amending and Supplementing Chapter 114, Utilities, of the South Brunswick Code Regarding Utility Pump Station Maintenance and Repair

Council was in agreement to move this item forward to the next regular meeting.

Ordinance (ID # 9350): Amending and Supplementing South Brunswick Code Chapter 62, Land Use, Regarding Electronic Submission of Development Applications

Council was in agreement to move this item forward to the next regular meeting.

Ordinance (ID # 9356): Amending and Supplementing South Brunswick Code Chapter 114, Utilities, Eliminating the Requirement for an Industrial Sewer Service Agreement

Council was in agreement to move this item forward to the next regular meeting.

Manager's Reports

Mr. Hvozdovic reported on the following:

- He met with N.J.D.O.T. on the PILOT Hard Running Shoulder project. The D.O.T. is pleased with the program and are looking to expand the project north starting in mid-September. Since the start of the program motor vehicle accidents have decreased. The program will continue until further notice.
- He thanked everyone for their efforts in making National Night Out a successful event. There were 7,000 attendees. He also thanked News 12 for their coverage on the event.
- The Middlesex County Fair is being held this week until August 13th.

Mr. Carley reported on the following:

- He announced that the Art Reception hosted by the Arts Commission will take place on Friday at 6:30 p.m. and light refreshments and entertainment will be provided.

Consent Agenda

Council was in agreement to move the following items to the next regular meeting.

Resolution (ID # 9317): Authorizing a Contract with David A. Hamilton Electrical Contracting, Inc. for Category a and Municipal Maintenance Company for Category a (Back Up) and Municipal Maintenance Company for Category B and Rapid Pump & Meter Service Inc. for Category B (Backup) for Utility Pump Station Maintenance & Repair

Resolution (ID # 9349): Certifying that All Members Of the Governing Body of South Brunswick Township, Middlesex County, Have Reviewed, as a Minimum, The Sections of the 2016 Annual Audit Entitled "General Comments and Recommendations"

Councilman Camarota questioned the audit report and the reason behind the increased consolidation of our contracts which surpassed the threshold.

Mr. Monzo responded to his question.

Resolution (ID # 9354): Authorizing a Contract with Catel, Inc. for the Restroom/Concession/Storage Facility Project at Harvest Woods Park

Mr. Wayne Simpson was present for questions.

Council was in agreement to obtain references before considering the award of the bid.

Adjournment

The meeting adjourned at 8:30 p.m.

Norma Carbin, Deputy Township Clerk

Charles Carley, Deputy Mayor