



South Brunswick Township

540 Ridge Road
Monmouth Junction, NJ 08852

www.sbtnj.net

Reorganization Meeting

~ Agenda ~

(732) 329-4000

Tuesday, January 2, 2018

7:30 PM

Main Meeting Room - Municipal Building

I. Pledge of Allegiance - Moment of Silence - Roll Call

II. Open Public Meeting Statement

III. Appointment of Deputy Mayor

1. Resolution (ID # 9551): Designating Charles Carley as Deputy Mayor

IV. Public Portion

V. Appointment of Township Professionals

1. Resolution (ID # 9525): Appointing Dr. Paul Prodromo as Alternate Physician
2. Resolution (ID # 9526): Appointing Anthony M. Campisano, Esq., as Assistant Township Attorney
3. Resolution (ID # 9527): Appointing Ernest Blair, Esq., as Assistant Public Defender in the Municipal Court
4. Resolution (ID # 9528): Appointing Decotiis, Fitzpatrick, Cole & Giblin LLC as Bond Counsel
5. Resolution (ID # 9530): Appointing Phoenix Financial Advisors as the Financial Advisor
6. Resolution (ID # 9531): Appointing Apruzzese, McDermott, Mastro & Murphy as the Labor Relations Attorney
7. Resolution (ID # 9532): Appointing Robert Smith, Esq. as Municipal Prosecutor, and Jeremy Solomon, Esq., Aravind Aithal, Esq., Timothy Arch, Esq., and Jeffrey Smith, Esq., as Alternate Prosecutors
8. Resolution (ID # 9533): Appointing Maryann Duffy, Esq., as Public Defender
9. Resolution (ID # 9534): Authorizing a Contract with Borden Perlman Insurance to Provide Property/Casualty Insurance Risk Management Services
10. Resolution (ID # 9535): Authorizing a Contract with James P. Nolan and Associates for Special Tax Counsel Services
11. Resolution (ID # 9536): Authorizing Contracts with Sockler Realty Services and Sterliling DiSanto & Associates as Township Appraisers
12. Resolution (ID # 9537): Appointing Wiss & Company as the Township Auditor
13. Resolution (ID # 9539): Authorizing a Contract with Dr. Paula Sjolund as the Township Physician

14. Resolution (ID # 9542): Appointing Alaimo Associates as Utilities Consulting Engineer
15. Resolution (ID # 9543): Appointing Special Project Engineers
16. Resolution (ID # 9545): Appointing Bignell Planning Consultants as Planning Consultant
17. Resolution (ID # 9546): Appointing USA Architects and Netta Architects to Provide Architectural Services
18. Resolution (ID # 9626): Appointing Debra Johnson, Esq., as Judge of the Municipal Court of the Township of South Brunswick

VI. Consent Agenda

1. Resolution (ID # 9544): Appointing Bernard Hvozdovic as Fund Commissioner and Donald Sears as Alternate Fund Commissioner for the Middlesex County Municipal Joint Insurance Fund
2. Resolution (ID # 9552): Establishing the 2018 Annual Meeting Schedule of the South Brunswick Township Council
3. Resolution (ID # 9553): Designating the Floating Holiday and Establishing the Holiday Schedule for 2018
4. Resolution (ID # 9554): Of Appreciation to Outgoing Officeholders
5. Resolution (ID # 9555): In Recognition of Township Employees for the Year 2018
6. Resolution (ID # 9556): Authorizing the Township Manager to Act as Contracting Agent for Contracts
7. Resolution (ID # 9557): Authorizing the Township Manager to Settle Worker's Compensation Matters for Amounts Not to Exceed \$25,000
8. Resolution (ID # 9558): Designating the Princeton Packet, the Home News Tribune and the Trenton Times as the Official Newspapers for South Brunswick Township for the Year 2018
9. Resolution (ID # 9559): Authorizing Township Manager, Bernard P. Hvozdovic, Jr., to Maintain a Petty Cash Fund in the Amount of 200.00 for the Year 2018
10. Resolution (ID # 9560): Designating Barbara Nyitrai as Administrative Officer for the Purpose of Issuing Certificates as to Subdivision Approval
11. Resolution (ID # 9561): Authorizing Christine Wildemuth, Director of the Office on Aging, to Maintain a Petty Cash Fund in the Amount of \$200.00
12. Resolution (ID # 9563): Authorizing Bryan Bidlack, Director of Planning, to Maintain a Petty Cash Fund for Planning & Development in the Amount of \$100.00
13. Resolution (ID # 9564): Authorizing the Chief of Police, Raymond Hayducka, to Maintain a Petty Cash Fund in the Amount of \$250.00 for the Police Department
14. Resolution (ID # 9565): Authorizing Raymond Olsen, Director of Public Works, to Maintain a Petty Cash Fund in the Amount of \$200.00
15. Resolution (ID # 9566): Authorizing the Utilities Supervisor, Scott Cevera, to Maintain a Petty Cash Fund in the Amount of \$200.00

16. Resolution (ID # 9567): Authorizing Thomas Morris, Director of Recreation/Community Affairs, to Maintain a Petty Cash Fund in the Amount of \$200.00
17. Resolution (ID # 9568): Authorizing Jeanne Wert, Director of Social Services, to Maintain a Petty Cash Fund in the Amount of \$250.00
18. Resolution (ID # 9569): Authorizing the Treasurer's Office to Maintain a Petty Cash Fund in the Amount of \$300.00
19. Resolution (ID # 9570): Authorizing Township Manager, Bernard P. Hvozdovic, Jr., to Maintain a Petty Cash Fund for the Health Department in the Amount of \$100 for the Year 2018
20. Resolution (ID # 9571): Authorizing the Township Treasurer to Make Inter-Fund Loans Between the Various Municipal Accounts with the Approval of the Township Manager
21. Resolution (ID # 9572): Appointing Bernard P. Hvozdovic, Jr., the Township Manager or His Designee, as the Public Agency Compliance Officer for South Brunswick Township of the Year 2018
22. Resolution (ID # 9573): Authorizing the Township Engineer's Municipal Consent of N.J.D.E.P. Permits
23. Resolution (ID # 9574): Authorizing Bradley Millman, Deputy Tax Assessor, to Settle Certain Tax Appeals
24. Resolution (ID # 9575): Appointing William Epps as Clean Communities Coordinator for 2018
25. Resolution (ID # 9580): Fixing the Rate of Interest to be Charged for Nonpayment of Taxes or Assessment at the Rate of 8% on the First \$1,500.00 of the Delinquency and 18% for Delinquencies in Excess of \$1,500.00 and Authorizing the Tax Collector to Maintain a Change Fund in the Amount of \$400.00
26. Resolution (ID # 9581): Fixing the Rate of Interest to be Charged for the Nonpayment of Water & Sewer Charges at the Rate of 8% on the First \$1,500 of the Delinquency and 18% for Delinquencies in Excess of \$1,500 and Authorizing the Collector-Treasurer of the Water and Sewer Utility Division to Maintain a Change Fund in the Amount of \$400.00
27. Resolution (ID # 9582): Authorizing a Penalty of 6% to be Charged to Taxpayers for Taxes & Other Unpaid Municipal Charges
28. Resolution (ID # 9583): To Adopt a Cash Management Plan
29. Resolution (ID # 9584): Authorizing a Change Fund for the Following Departments, the Municipal Court in the Amount of \$250, Code Department in the Amount of \$100, Recreation Department in the Amount of \$100, Planning Department in the Amount of \$100, Health Department in the Amount of \$200, Police Department in the Amount of \$100 and the Township Clerks Office in the Amount of \$100

VII. Other Matters of Business

1. Resolution (ID # 9423): Appointing Members to the South Brunswick Commission on the Arts
2. Resolution (ID # 9424): Appointing Members to the Economic Development Committee
3. Resolution (ID # 9425): Appointing Members to the Environmental Commission
4. Resolution (ID # 9426): Mayor's Alternate Representative to the Middlesex County Solid Waste Advisory Council

5. Resolution (ID # 9427): Appointing Members to the Human Relations Commission
6. Resolution (ID # 9428): Appointing Members to Housing Community Development Citizens Advisory Committee
7. Resolution (ID # 9466): Appointing Members to the Joint Township Advisory Committee for the Village of Kingston
8. Resolution (ID # 9467): Appointing Members to the Library Board of Trustees
9. Resolution (ID # 9468): Appointing Members to the Mapleton Preserve at South Brunswick Commission
10. Resolution (ID # 9471): Appointing Members to Planning Board
11. Resolution (ID # 9476): Appointing Members to the Shade Tree Commission
12. Resolution (ID # 9477): Appointing Members to the Rent Control Board
13. Resolution (ID # 9478): Appointing Members to the Zoning Board of Adjustment
14. Resolution (ID # 9480): Appointing Members to the Social Services Advisory Board
15. Resolution (ID # 9483): Appointing a Member to the Stony Brook Regional Sewerage Authority Oversight Committee
16. Resolution (ID # 9484): Appointing Members to the Parks and Recreation Advisory Board
17. Resolution (ID # 9485): Appointing Members to the Transportation Advisory Committee
18. Resolution (ID # 9486): Appointing Members to the Shared Services Joint Committee
19. Resolution (ID # 9487): Appointing Members to the Open Space Advisory Committee
20. Resolution (ID # 9488): Appointing Members to the Advisory Board of Health
21. Resolution (ID # 9490): Appointing Members to the Historic Preservation Commission
22. Resolution (ID # 9491): Appointing Members to Municipal Alliance Against Substance Abuse
23. Resolution (ID # 9492): Appointing a Representative to the Middlesex County Housing and Community Development Committee
24. Resolution (ID # 9630): Appointing Members to the Senior Advisory Council
25. Resolution (ID # 9631): Accepting the Resignation of Robert Wiedis from the Senior Advisory Council
26. Resolution (ID # 9635): Appointing Members to the Commission on Women

VIII. Township Council Comments

IX. Swearing in of Board and Commission Members

X. Adjournment